

## COLUMBIA COUNTY BOARD OF COMMISSIONERS

### BOARD MEETING

### WORK SESSION MINUTES

March 4, 2020

The Columbia County Board of Commissioners met in scheduled session with Commissioner Alex Tardif, and Commissioner Henry Heimuller. Commissioner Margaret Magruder was not present. Anna Del Savio, Spotlight News was present.

#### **Board Discussion:**

- Section 8 Housing coming to St. Helens that will house 240 people.
- Update on NOHA Lawsuit, last week at a jury trial the case was dismissed.
- Review of ODOT audit taking place at CC Rider.
- Discussion on process for upcoming Budget.
- Rate increase with MTR is still pending a joint meeting with the Board of Commissioners and MTR. Jacyn will reach out to CC Rider and propose a joint meeting with the Board and MTR for Friday March 13, 2020 at 9:00 a.m.

#### **Road Namings**

Karen Schimke and Tiffany Johnson presented two separate requests for road names. Both have been through the County's vetting process which includes review by relevant emergency services districts. The requests discussed were: 1) Assign the name of "Edgewater Drive" to the new private road that will provide access from Columbia River Highway to the three lots identified in the application in the Rainier area. 2) Assign the name of "Sand View Court" to an access easement that was documented by Partition Plat 2010-016. This easement provides access from Sykes Road to the three lots that were created by this partition. The Board was comfortable with the information presented and directed staff to place on the next available consent agenda. No Action taken.

#### **Explanatory Statement**

Sarah Hanson, Brooke McDowall and Ryan Murphy met with the Board to discuss the proposed explanatory statement to be filed for the 2020 Jail levy renewal. Sarah provided the Board with an updated draft of the explanatory statement, incorporating some small corrections requested by the sheriff. The Board requested clarification of the booking numbers in 2019 and that "courthouse" be inserted in paragraph 1. Sarah will update the draft and will place it back on the Board's work session on March 18th for final discussion. Form 801 will also be provided at that time for approval.

#### **Grant Agreements**

Sarah Hanson, Dawn Hunt and Julianne Heuer (OJD) attended the meeting to discuss the specialty court grants received by the County over the summer. Julianne explained the purpose of the grant funding and that this year is the first year that a non-profit isn't able to act as the grantee for specialty court funds. Because of that the DA agreed to act as the grant recipient and signed the grant contracts. Sarah Hanson explained that several steps need to be taken to move forward with the grant services/payment. First, three grant agreements were provided in the Board packets. These need to be approved by the Board, authorizing the DA to sign. Second, the Board should approve a sole source order authorizing a direct contract with Columbia County Partnerships for Change, which was approved to

provide the services by LPSCC. Third, the County will be requesting some modifications to the grant agreements. Amendments should be forthcoming. Fourth, Sarah will be preparing a contract with the Columbia River Partnerships for Change and will send it to the Board for approval as soon as possible. Finally, a supplemental budget is necessary and will be coming from Finance.

With that, Commissioner Heimuller moved to approve C15-2020 Criminal Justice Commission Specialty Courts Grant Program Grant Agreement for Mental Health and Veteran Court and authorize the DA to sign. Commissioner Tardif seconded. The motion passed unanimously. Commissioner Heimuller then moved to approve C16-2020 Criminal Justice Commission Specialty Courts Grant Program Grant Agreement for Adult Drug Court and authorize the DA to sign. Commissioner Tardif seconded the motion. The motion passed unanimously. Finally, Commissioner Heimuller moved to approve C17-2020 Criminal Justice Commission Specialty Courts Grant Program Grant Agreement for Family Drug Court and authorize the DA to sign. Commissioner Tardif seconded the motion. The motion passed unanimously.

### **Clean Harbors - agent letter**

Public Works staff, Kathy Boutin-Pasterz and Mike Russell, provided updates on the Solid Waste program and received approval to pilot a Reuse Program for propane tanks and to authorize the Board of Commissioners as a Clean Harbors Authorized Representative. The Board and staff will review the Transfer Station Operations contract before recommending authorization to extend the contract.

Updates from the Solid Waste Program include: proper disposal of 3.19 tons of sharps containers disposed since the Sharp Container Exchange program started in October of 2016; in 2019 the Household Hazardous Waste Collection program served 910 vehicles due to the participation at the transfer station events a fourth collection event will be added to the 2020 calendar.

### **Rock crushing- Ross Pit**

Tristan Wood and Michael Russell came before the board to discuss rock crushing in the Ross Pit in St Helens. This is the same location we crushed for in 2018, making roughly 13,500 tons of ¾"-0 rock for gravel roads. We are looking to do much the same but also add some 3" and 1-1/2"-0 rock also. This will require a blast and the department feels it would be smart to take advantage of blasting for this crush and the next crush since the price from the blaster was lower than we have seen in years past. No action needed as a contract will be brought to the board for approval on the March 11<sup>th</sup> Board meeting.

### **New Lifts for Maintenance Shop**

Tristan Wood, Mike Russell and Robin McIntyre discussed the departments need to replace a lift in the lube building of the shop. This lift is from the 1960s and has lived a useful life. The budget has in it a replacement of the lifts, and we would like to purchase Sterile Koni Column lifts. These are mobile, can be used in different configurations. Costs for lifts being \$59,000.00 the board supported the purchases and Public Works will work with Finance on getting a PO signed to purchase.

Also discussed was Public Works willingness to help maintain vehicles from the new Enterprise Purchases. With possibility of the Court House having 2-3 pool vehicles purchased next fiscal year that Public Works could assist in maintaining those vehicles.

### **Update on Lower Columbia Blizzard TTX**

Steve Pegram, Mike Paul and Mike Russell debriefed the Board on the exercise that was held yesterday on the Lower Columbia Blizzard TTX.

No action taken.

**Revenue Team**

Sarah Hanson, Mike Russell, Tristan Wood and Steve Pegram discussed the Revenue Project with the Board. A supplemental report has been prepared by the consultant to address the questions raised about the carryover funds. The Board agreed that the supplemental report clarifies the issue and should be adopted. However, the Board would like to give Commissioner Magruder an opportunity to weigh in and asked Sarah to add the matter back to the next available work session for discussion, Similarly, the Board would like more time to review the employee summary provided in their Board packets and asked that the team bring it back for discussion at the next available work session. Finally, staff discussed efforts made to provide a scope of work for a consultant. Information gathered from other counties was discussed. Sarah indicated that the plan would be to issue a formal procurement for services over a period of years and for one or more revenue projects. Budgeting for the work was discussed. The Board indicated that it would like to see the final RFP before it is issued and that a Board member should be included in the evaluation committee.

**Executive Session**

The Board recessed from the regular scheduled meeting to go into executive session under 192.660(2)(H) litigation. Upon coming out of executive session no action was taken.

BOARD OF COUNTY COMMISSIONERS  
FOR COLUMBIA COUNTY, OREGON

By: \_\_\_\_\_  
Jacyn Normine  
Board Office Administrator

By: \_\_\_\_\_  
Alex Tardif, Chair

By: Not present  
Margaret Magruder, Commissioner

By: \_\_\_\_\_  
Henry Heimuller, Commissioner